



Overnight Camp Site Lead 2023

About Us

For 40 years, Camp Amicus has provided life-changing camp experiences for children and teens with Learning Disabilities, ADHD, and related diagnoses. It is a place where participants are seen and understood for who they are, with individual support in place for each camper to find understanding, build confidence and maximize their potential. All programs at Amicus are based on current evidence-based and peer-reviewed models and interventions.

Camp Amicus is operated by Foothills Academy Society. Foothills Academy has been a leader in working with children and youth with Learning Disabilities and associated disorders since 1979.

About You

Camp Amicus is not only a place for our campers to grow but for our staff to grow too. We are passionate about helping staff develop new skills and find their passions within their role at Camp Amicus. Amicus staff are defined by their: desire to grow; willingness to take responsibility for any missteps; ability to be flexible when changes happen; desire to communicate with others clearly and honestly; as well as their initiative. Amicus is not limited to staff with a specific background in working with children, or camp/recreation programs, as we appreciate new perspectives on our programs, policies, and how Amicus can be successful.

Position Summary

Job Overview

The Overnight Camp Site Lead position at *Amicus Camp & Recreation* programs is responsible for implementing an effective summer camp program, as well as supporting other year-round recreational opportunities for children and youth with diagnosed learning disabilities or ADHD with the main goals of increasing social skills, self confidence, and self-esteem. The Overnight Camp Site Lead will assist in the intake process to ensure a match between the young person and the needs of each program. The Site Lead is responsible for the day-to-day functioning of the overnight camp department, including



responding to concerns of parents/clients and staff members, and reports to the Camp Manager on a regular basis.

Key Position Responsibilities

In accordance with our mandate of creating a caring and safe environment for children and their families, we require an up to date (within 6 months of start) Police records with Vulnerable Sector Screening and eligibility to work in Canada.

- To ensure that Camp Amicus continues to meet accreditation requirements of the Alberta Camping Association
- To assist in the program intake of appropriate applicants, as dictated by the nature of each program
- To implement evaluation tools for assessing outcomes and satisfaction of participants and their parents and reporting to management and funders
- To assist in developing and monitoring the department budget and all related administrative tasks
- To identify new recreational programming opportunities for youth with Learning Disabilities and/or ADHD in the Calgary community
- To conduct and document annual reviews of staff members
- To work with the camp manager to hire, train and supervise all seasonal camp staff and volunteers

Qualifications

Required Criteria

- A degree in a related field such as Psychology, Social Work, Education, Child & Youth Studies, Recreation or Kinesiology.
- Wilderness First Responder (or willingness to attain) or equivalent
- A class 4 driver's license
- Previous experience in:
 - staff management
 - program research, design, implementation, and evaluation
 - creating and following a program budget
 - working with children and youth (ideally those with Learning Disabilities and/or ADHD)
 - camp management or other supervisory experience



- collaborating as part of a multidisciplinary team

Advantageous Criteria

- NLS or ability to attain
- Summer Camp leadership experience
- ACCT Compliant Level 2 or ability to attain

Position Details

Duration

March 1, 2023, to August 31, 2023, with the possibility to extend into a full-time and permanent position.

Location

Day camp program and training

- Foothills Academy Society
745 37 Ave NW
Calgary AB

Overnight Program

- Goldeye Centre
Nordegg, AB T0M 2H0
- For overnight camp, staff begin work Sundays at 7:00 AM and finish Fridays at 1:30pm. Transportation is provided for staff for all overnight camps and staff training.

Compensation

- \$24'000- 25'000/ 6 months
- Competitive benefits package with no probationary period
- 4% vacation pay

Application Procedure

Please submit a resume and cover letter to amicus_employment@foothillsacademy.org

Camp Amicus is strongly committed to diversity within its community and welcomes applications from racialized persons/persons of colour, Indigenous People of North America and the world, persons with



disabilities, 2SLGBTQIA+ persons, and those who may contribute to the further diversification of ideas. We are committed to providing equitable opportunities in employment and to providing a workplace that is free from discrimination and harassment. In accordance with Canadian Immigration requirements, priority will be given to Canadian citizens, permanent residents, and those with authorization to work in Canada. Accommodations are available on request for candidates taking part in all aspects of the selection process.