



Camp Supervisor 2025

About Us

For 40 years, Camp Amicus has provided life-changing camp experiences for children and teens with Learning Disabilities, ADHD, and related diagnoses. It is a place where participants are seen and understood for who they are, with individual support in place for each camper to find understanding, build confidence and maximize their potential. All programs at Amicus are based on current evidence-based and peer-reviewed models and interventions.

Camp Amicus is operated by Foothills Academy Society. Foothills Academy has been a leader in working with children and youth with Learning Disabilities and associated disorders since 1979.

About You

Camp Amicus is not only a place for our campers to grow but for our staff to grow as well. We are passionate about helping staff develop new skills and find their passions within their role at Camp Amicus. Amicus staff are defined by their: desire to grow; willingness to take responsibility for any missteps; ability to be flexible when changes happen; desire to communicate with others clearly and honestly; as well as their initiative. Amicus is not limited to staff with a specific background in working with children, or camp/recreation programs, as we appreciate new perspectives on our programs, policies, and how Amicus can be successful.

Position Overview

The Day Camp Supervisor position at *Amicus Camp & Recreation* programs is responsible for implementing an effective summer day camp or overnight program, as well as supporting other year-round recreational opportunities for children and youth with diagnosed learning disabilities or ADHD with the main goals of increasing social skills, self-confidence, and self-esteem. The Camp Supervisor is primarily responsible for the day-to-day functioning of the camp programs, assisting the Amicus Manager in related administrative tasks, responding to parent, staff and client concerns, and leading by example. The Camp Supervisor reports directly to the Camp Manager. While the Camp Supervisor manages the entire camp staff team, the Program Coordinator and the Counsellor Coordinator will report directly to them.



Key Position Responsibilities

The Camp Supervisor is primarily responsible for the day-to-day functioning of the day camp program. This includes...

- The management, coaching and supervision of Camp staff
- Direct supervision and coaching of the Program Coordinator and Counsellor Coordinator
- Responding to high-level parent, client and staff concerns
- Ensuring excellent communication and appropriate use of the camp hierarchy through daily meetings and feedback
- Constant communication with the Amicus Manager regarding all camp concerns
- Detailed documentation of all staff and camper concerns
- Other related duties

In addition, the Camp Supervisor is also responsible for...

- Assisting the Amicus Manager in the training of the Leadership and Counsellor teams
- Assisting the Amicus Manager in all relevant administrative tasks. These will include the hiring of staff, camp accreditation, budget, program development and other related tasks
- To implement evaluation tools for assessing outcomes and satisfaction of participants and their parents and reporting to management and funders
- To identify new recreational programming opportunities for youth with Learning Disabilities and/or ADHD in the Calgary community
- To conduct and document annual reviews of staff members

In accordance with our mandate of creating a caring and safe environment for children and their families, we require an up to date (within 6 months of start) Police records with Vulnerable Sector Screening and eligibility to work in Canada.

Qualifications

Required Criteria

- A degree in a related field such as Psychology, Social Work, Education, Child & Youth Studies, Recreation or Kinesiology.
- Standard First Aid with CPR-C (or willingness to attain)
- A class 4 driver's license



- Previous experience in:
 - Staff management
 - Program research, design, implementation, and evaluation
 - Creating and following a program budget
 - Working with children and youth (ideally those with Learning Disabilities and/or ADHD)
 - Camp management or other supervisory experience
 - Collaborating as part of a multidisciplinary team

Advantageous Criteria

- NL certification or ability to attain
- Summer Camp leadership experience
- Wilderness First Responder certification or equivalent
- ACCT Compliant Level 2 or ability to attain

Position Details

Duration

April 21 2025 to August 19, 2025, with the possibility to extend into a full-time and permanent position.

Location

Day camp program and training

- Foothills Academy Society
745 37 St NW
Calgary AB

Overnight Camp program and training

- InterVarsity Pioneer Camp Lodge
32134 Range Rd 63
Sundre AB
- Staff will be living at the Overnight Camp location for 5 days and 4 nights- Monday to Friday. Transportation is provided for staff for all overnight camps and staff training.

Compensation

- \$880/ week
- Competitive benefits package with no probationary period
- 4% vacation pay



Application Procedure

Please submit a resume and cover letter to amicus_employment@foothillsacademy.org

Camp Amicus is strongly committed to diversity within its community and welcomes applications from racialized persons/persons of colour, Indigenous People of North America and the world, persons with disabilities, 2SLGBTQIA+ persons, and those who may contribute to the further diversification of ideas. We are committed to providing equitable opportunities in employment and to providing a workplace that is free from discrimination and harassment. In accordance with Canadian Immigration requirements, priority will be given to Canadian citizens, permanent residents, and those with authorization to work in Canada. Accommodations are available on request for candidates taking part in all aspects of the selection process.