

Amicus Camp and Recreation Supervisor

About Camp Amicus

For 40 years, Camp Amicus has provided meaningful camp and recreation experiences for children and teens with Learning Disabilities, ADHD, and related diagnoses. Camp Amicus is a place where participants are seen and understood for who they are, with individualized support that helps them build confidence, develop social skills, and reach their potential.

All Amicus programs are grounded in current, evidence-based, and peer-reviewed models and interventions. Camp Amicus is operated by Foothills Academy Society, a leader in supporting children and youth with Learning Disabilities and associated disorders since 1979.

At Amicus, growth isn't just for campers- it's for our

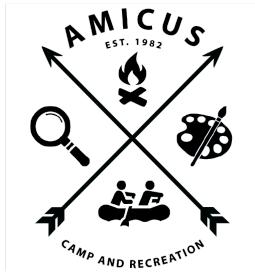
staff, too. We value curiosity, reflection, accountability, clear communication, flexibility, and initiative. We are seeking a leader who not only has the skills for this role, but truly understands and aligns with our mission and approach to supporting neurodiverse youth.

Position Overview

The **Camp & Recreation Supervisor** is a senior leadership role at Camp Amicus. This position reports directly to the Camp Manager and works closely with them on both strategic planning and day-to-day decision-making.

This is a **year-round role** that is part-time during the off-season (fall to spring) and full-time from approximately May through August. In the off-season, the role is ideally 20- 30 hours per week, with significant flexibility in scheduling and workload. More or fewer hours may be possible for the right candidate, depending on availability. This may include some evenings and occasional weekends, but timing is flexible and arranged collaboratively.

Summer Role (May- August)



During the summer, the Supervisor will serve as either the **Overnight Camp Supervisor** or **Day Camp Supervisor**, each with responsibility for the leadership, safety, quality, and overall functioning of their program.

Overnight Camp Supervisor (ON):

The ON Supervisor lives on site Monday- Friday during camp weeks and oversees the entirety of the overnight program and team. This includes daily operations, camper wellbeing, staff performance, and program delivery. They set the tone of the camp environment, manage high-level concerns in real time, ensure clear communication within the leadership team, and maintain ongoing communication with parents and the Camp Manager. This role requires strong presence, sound judgment, and the ability to balance immediate problem-solving with the broader goals of the program.

Day Camp Supervisor (DC):

The DC Supervisor is based at Foothills Academy Society and oversees all programs under the Day Camp umbrella, including Day Camp, Horsemanship, Hiking/Backpacking, and Youth-to-Adult Transition programming. They provide leadership across multiple concurrent programs, supervise staff teams, respond to high-level concerns, monitor camper wellbeing, and ensure alignment with Amicus's mission and intended outcomes. They also support coordination between programs, manage operational needs, and maintain regular communication with parents and the Camp Manager.

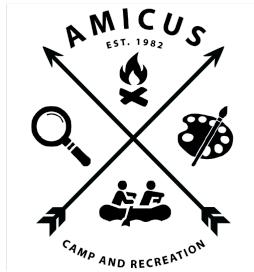
Off-Season Role (Fall- Spring)

During the off-season, the Supervisor works closely with the Camp Manager to prepare for summer and takes a lead role in **Amicus Recreation Programs**, including social skills groups, teen leadership/skill-building programs, and inclusive multisport/recreation programming. Responsibilities include program planning, facilitation, staff oversight and delegation, parent communication, scheduling, and ensuring alignment with Amicus's mission and outcomes.

This is a dynamic, multi-faceted role that requires strong leadership, emotional maturity, and organizational skills. The ideal candidate embodies the fun and energy of camp while balancing the importance of our work, and is competent, reflective, collaborative, and mission-aligned.

Key Responsibilities - Summer (May- August)

Camp Leadership & Operations (Day or Overnight)



- Lead, coach, and supervise the full camp staff team
- Directly supervise and mentor the Coordinator team
- Respond to high-level parent, camper, and staff concerns
- Ensure clear communication and effective use of the leadership structure/ hierarchy
- Maintain regular communication with the Camp Manager
- Document significant staff and camper matters
- Support and reinforce Amicus's social skills curriculum and program goals
- **Hold the “big picture” of Amicus in mind**, balancing day-to-day issues with alignment to mission, values, and outcomes

Training, Administration & Program Quality

- Assist with staff training
- Support hiring, accreditation, budgeting, and program development
- Help implement evaluation tools to assess outcomes and family satisfaction
- Contribute to program review and improvement
- Identify potential new programming opportunities in Calgary
- Conduct and document staff performance reviews

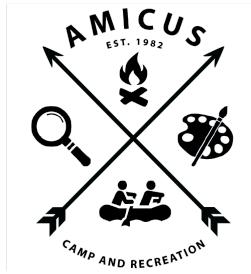
Key Responsibilities - Off-Season (Fall- Spring)

Office & Program Development

- Collaborate with the Camp Manager on summer planning
- Support program development, refinement, and evaluation
- Assist with hiring for recreation and summer staff
- Help align programs with Amicus's mission and evidence-based practices

Recreation Program Leadership (flexible hours)

- Oversee a small team of recreation counsellors
- Design and organize program plans and schedules
- Delegate tasks and support staff
- Communicate with parents
- Keep the Camp Manager informed of program progress and concerns
- Assess whether participants are a good fit for summer camp
- Ensure programs are engaging, effective, and mission-aligned



Qualifications

Required Criteria

- Degree in a related field (Psychology, Social Work, Education, Child & Youth Studies, Recreation, or Kinesiology)
- Standard First Aid with CPR-C (or willingness to obtain)
- Class 4 driver's license (or willingness to obtain)
- Experience in:
 - Staff supervision and leadership
 - Program design, implementation, and evaluation
 - Budget awareness/management
 - Working with children and youth (ideally with LD/ADHD)
 - Camp leadership or similar supervisory experience
 - Multidisciplinary collaboration

Advantageous Criteria

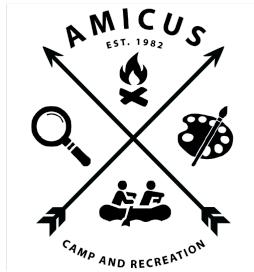
- NL Certification (or ability to obtain)
- Summer camp leadership experience
- Wilderness First Responder certification or equivalent
- Backpacking, hiking, camping, or wilderness experience or leadership
- Access to a vehicle

Position Details

Duration & Hours

- Year-round, part-time (approximately 20- 30 hours/week) from September to April
- Full-time (40 hours/week) from May- August
- Flexible off-season scheduling

Locations



Day Camp, Recreation & Office:

Foothills Academy Society
745 37 St NW, Calgary, AB

Overnight Camp:

InterVarsity Pioneer Camp Lodge
32134 Range Rd 63, Sundre, AB

The Overnight Supervisor lives on site Monday- Friday during camp weeks. Ideally, the Supervisor has a vehicle for travel to camp.

Compensation

- Summer: \$880/week
- Off-season: To be determined (part-time, flexible hours)

Required Checks & Eligibility

- Police Records Check with Vulnerable Sector Screening (within 6 months of start)
- Proof of eligibility to work in Canada

Application Procedure

Submit a resume and cover letter to: amicus_employment@foothillsacademy.org
Interviews begin in February 2026.

Camp Amicus is strongly committed to diversity and welcomes applications from racialized persons/persons of colour, Indigenous Peoples, persons with disabilities, 2SLGBTQIA+ persons, and all who contribute to the diversification of our community. Accommodations are available upon request.